

TOPIC	BFF DPA REPAYABLE AND FORGIVABLE GOVERNMENT LOAN PROGRAMS MATRIX
BASIC GUIDELINES	The National Homebuyers Fund (NHF) program is designed to increase homeownership opportunities for low-to moderate income individuals and families nationwide. This matrix applies to the Federal Housing Administration (FHA) Handbook. Refer FHA Handbook 4000.1   HUD.gov / U.S. Department of Housing and Urban Development (HUD) for additional guidance. Information in this matrix is subject to change without notice.
Eligible Products/Terms on 2nd Loan	Repayable and Forgivable Options:
	• 2 <sup>nd</sup> TD loan amounts must be rounded up to nearest dollar.
	No subordination allowed.
	Repayable Option – 10-year terms.
	o Note Rate is 2.0% <b>greater</b> than the rate on 1 <sup>st</sup> Loan.
	o 10-year full amortizing loan
	o Monthly payments required.
	Forgivable Option – 30-year term.
	o Note Rate of 2 <sup>nd</sup> TD is Zero%
	o Non-amortizing loan with no monthly payments.
	o 2 <sup>nd</sup> lien is due and payable at the time of the first mortgage unless the forgivable parameters below have been satisfied:
	■ Forgivable if:
	1) Loan has reached 10 years from Note date AND event has not occurred, AND
	2) A Repayment event has not occurred, AND
	3) The borrower has continued to occupy the property as their residence.
	o Repayment Events
	<ul> <li>The 1<sup>st</sup> TD on the property is refinanced; or</li> </ul>
	<ul> <li>The 1<sup>st</sup> TD on the property becomes due and payable for any reason; or</li> </ul>
	<ul> <li>The borrower sells, transfers, or otherwise disposes of the property, including, without limitation, through foreclosure or transfer pursuant to any power of sale.</li> </ul>



Maximum LTV/CLTV	• 96.5%/100%
Eligible Products/Terms on 1st Loan	• FHA 203(b)
	• FHA 203(b)(2)
	• FHA 234(c)
	30-Year Fixed with Full Amortization
Ineligible Product Type	• FHA
	o 203(K) loans
	o Good Neighbor Next Door (GNND)
	o HUD \$100 Down with Repair Escrows
	o Cooperative housing (co-op) is not eligible.
	• VA
	Conventional
Maximum Loan Amount	Maximum loan amount follows FHA Forward Mortgage Limits.
	High Balance allowed.
Minimum Loan Amount	• \$75,000
Loan Purpose	Purchase Only.
Occupancy	Primary residence, owner occupied only
Temporary Buy Downs	Temporary 2-1 Buydown allowed. See Rate Sheet for price Adjustment.
Eligible Properties	• SFR
	• PUDs
	• Townhouses
	Condominiums (No litigation)
	• 1-2 Units
	Double wide manufactured



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Borrower Eligibility	<ul> <li>Borrower(s) must occupy the residence as their primary residence with sixty (60) days of closing.</li> <li>Non-occupant co-borrowers allowed.</li> </ul>
Vesting	Must vest as an individual(s).
vesting	Loan to Limited Liability Corporations are not permitted.
Homebuyer Education Requirements	Homebuyer Education is required for at least one borrower to be provided by a Fannie/Freddie or HUD approved non-profit counseling agency prior to the Note Date.
	Homebuyer Education can be found in these links:
	Fannie Mae: HomeView Homebuyer Education   Fannie Mae
	Freddie Mac: CreditSmart®: Driving Informed and Empowered Borrowers Through Education - Freddie Mac Single-Family
	HUD: Office of Housing Counseling   HUD.gov / U.S. Department of Housing and Urban Development (HUD)
AUS	Fannie Mae Desktop Underwriter (DU) with 'Approve/Eligible' or Freddie Mac Loan Prospect Advisor (LPA) with 'Accept' recommendation.
	Manual Underwriting is not permitted.
FICO Requirements	All borrowers must have a 600 minimum credit score
Non-Traditional Credit	Not Permitted
Cash Back to Borrower	Borrower may not receive any cash back from DPA proceeds (this includes any earnest money deposit)
Mortgage Insurance	Standard FHA Coverage
Down Payment Assistance (DPA) and	The DPA is available for purchase transactions as outlined below:
Closing Costs Assistance	o Up to 3.5% of the Sales Price or Appraisal Value (lesser of the two)
	o DPA proceeds may be used for down payment and /or closing costs.
	o DPA proceeds may not be used for cash back to the borrower(s)



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Financing Concessions	Permitted in accordance with FHA Handbook except for the following:
	o Payment of condominium fees
	o Personal Property
	o Down Payment Assistance
Employment / Income Verification	Follow AUS requirements and FHA Handbook requirements for income and employment verification.
	• All sources of qualifying income must be legal in accordance with all applicable federal, state, and local laws, rules and regulation, without conflict.
	A 4506-C form is required to be signed at closing for all transactions
	MCC income not permitted
	Transcript Requirements:
	<ul> <li>W-2/SSA-1099(fixed income) transcripts will not be required for a borrower when all income for that borrower is derived from W-2 wage earner and/or SSA-1099 fixed income sources.</li> </ul>
	o Tax transcripts are required in the following circumstances:
	<ul> <li>When tax returns are used to qualify a borrower. The number of years provided must be based on the AUS findings. Income verified via tax returns includes but is not limited to the examples listed below:</li> </ul>
	<ul> <li>Self-employment income</li> </ul>
	<ul> <li>Rental income</li> </ul>
	<ul> <li>Other income sources (i.e., Dividend Interest, Capital Gains, Alimony, etc.)</li> </ul>
	<ul> <li>When a written VOE (WVOE) form 1005 is used as standalone income verification.</li> </ul>
	<ul> <li>Employment by family members</li> </ul>
	<ul> <li>When amended tax returns have been filed, transcripts are required and must support the amended income</li> </ul>
Asset Documentation	Asset documentation must comply with the requirements of AUS findings and the FHA Handbooks as applicable.
Ineligible Property Types	Cooperatives
	Group Homes
	Community Land Trusts
	Mobile Homes



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	• 3-4 units
	Working Farms and Ranches
	Unimproved Land
	• Timeshares
	• Condotels
	Hotel Condominiums
	Unimproved LAND
	Geodesic Domes
	Properties encumbered by Property Assessed Clean Energy (PACE) liens at time of closing.
Appraisal Requirements	Appraisal Condition Rating of C5/C6 or a Quality Rating of Q6 is not permitted.
	• FHA – Refer to HUD SFH Handbook 4000.1   HUD.gov / U.S. Department of Housing and Urban Development
	(HUD)
	o Appraisers must be on FHA Connection with State Certification designation of Certified General or Certified Residential
	o Appraiser must comply with the FHA Appraisal Independence Policy.
Appraisal Transfers	Appraisal transfers must be executed in accordance with HUD Handbook 4000.1
Appraisal Re-Use	The re-use of an appraisal under another case number is not permitted.
Escrow Holdbacks	Not Permitted
High-Cost Loans	BFF will not allow High-Cost Loans.
Higher Priced Mortgage Loans (HPML)	BFF will allow HPML in accordance with FHA and CFPB guidelines.
Multiple Financed Properties	Not Permitted
Assignment of Mortgage	• All loans (1st and DPAs) must be registered with MERS at the time of closing. The MERS transfer of beneficial rights and transfer of servicing rights must be initialed by FlexPoint within 7 calendar days of transfer date.
Escrow Waivers	• Escrow accounts for property taxes, homeowner's insurance and flood insurance (if applicable) are required on all loans.