

**To order an FHA Case Number, the following items needed to generate FlexPoint Inc dba Brokers First Funding Loan Number:**

- ✓ **Upload Fannie Mae 3.4 into Brokers First Funding Broker Portal.**
- ✓ **Case number requests form, please complete all the field on this form.**
- ✓ **Fully executed and signed 1003.**
- ✓ **Purchase agreement (if applicable).**

Broker Name: \_\_\_\_\_ Tax ID#/EIN: \_\_\_\_\_

Loan Officer Name: \_\_\_\_\_ Loan Officer NMLS#: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contact E-Mail: \_\_\_\_\_

## BORROWER INFORMATION

First, MI, Last Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

First, MI, Last Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

First, MI, Last Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

First, MI, Last Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

## PROPERTY INFORMATION

Address: \_\_\_\_\_ Unit#: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Month and Year Built: \_\_\_\_\_

Property Type:  SFR  Condo  PUD  MFH  2-4 Unit -- #of Units: \_\_\_\_\_  
 New Construction  Existing Construction

Condo Project Name: \_\_\_\_\_ FHA Project ID: \_\_\_\_\_

## LOAN INFORMATION

Rate:  Fixed  ARM Amortization Term: \_\_\_\_\_ Year

Purchase: HUD previously sold as REO?  No  Yes - If yes, REO Case Number: \_\_\_\_\_

Refinance: Cash out Refi  No  Yes  
 Previous Loan  Conventional  FHA - If FHA, FHA Case Number: \_\_\_\_\_  
 FHA Simple Refi  No  Yes - If yes, FHA Case Number: \_\_\_\_\_  
 Streamline?  No  Yes Streamline with Appraisal?  No  Yes

By checking this box, we confirm that this is a valid case number request for an active loan application with a valid borrower, property address and social security number.

Comments: \_\_\_\_\_

If you have any questions or concerns, please send an email to [brokerapproval@flexpointinc.com](mailto:brokerapproval@flexpointinc.com) or call (888) 909-7717 then press "5".